

Fall 8-15-2002

ENG 3001-002: Advanced Composition

Daiva Markelis
Eastern Illinois University

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ENGLISH 3001-002
Fall Semester 2002
T/TH 8:00 – 9:15
3120 Coleman Hall
email: cfdmm@eiu.edu

Instructor: Dr. Daiva Markelis
Office: Coleman Hall 3375
Office Hours: T/TH 9:30 – 11:00
W 10:00 – 1:00 (as well as by appointment)
Phone: 581-5614

Purpose of the Course

The primary aims of this course are for you to continue to improve the writing skills you have developed in English 1001 and 1002, as well as other courses, with the goal of producing the kind of writing you are most likely to need in your future (and sometimes present) academic and professional careers. This course is primarily workshop and discussion, which means you will write frequently, share your written work with your classmates, and critique each other's work in a constructive atmosphere, working on ways to develop and focus material, to manage stylistic features such as tone, and to practice the conventions of Standard Written English.

Note: This section of English 3001 meets in the computer lab on odd-numbered weeks and in the room next door (3130) on even-numbered weeks. Please come to class on odd-numbered weeks with your own floppy disks.

Books and Materials

Online!: A Reference Guide to Using Internet Sources by Andrew Harnack and Eugene Kelppinger

A handbook such as Diane Hacker's A Writer's Reference

A folder for notes, handouts, and writing exercises

Two 3.5" disks for use in the computer classroom

You may occasionally need to make photocopies of drafts that you will workshop with the class. The total cost should not exceed ten dollars. (Note: if we discover that workshopping via the computer is more effective, we will forgo paper copies altogether.)

Requirements

1. Complete five smaller writing assignments of varying lengths: 1) a process paper, where you explain how to "do" something in your field; 2) a summary of journals in your field; 3) a profile of someone active in your field; 4) an annotated bibliography that will include sources that you may eventually use in your research paper; and 5) a resume/cover letter for a job you're interested in.
2. Write a seven to ten page research paper on a topic relevant to your present course of study and/or your future professional aspirations.
3. **Workshop** at least one project (or part of the final project) in class; that is, make copies for all class members to critique.
4. Read the assigned material by the assigned date and participate in class discussions. There will be occasional in-class writing exercises that will be collected and should be kept in a folder.

Attendance

We need your input 100% of the time because absences disturb the work of the whole class. In addition, many of the ideas used in your papers will be generated in class discussions or in-class writing, which is why it is vital that you come to each class session. I realize, however, that emergencies do occur. Excused absences are those outlined in the student catalogue: "illness, emergency, or university activity." (You must include a note from a health service provider, coach, or school administrator.) Unexcused absences are pretty much all others--oversleeping, hangovers, finishing papers for other classes, out-of-town trips "because I'm homesick," etc. **More than three unexcused absences will lower your participation grade to an F. Five unexcused absences will lower your course grade by one grade. And more than six unexcused absences will result in no credit for the course.** Coming to class on time is important as well. Chronic tardiness signals disorganization and/or lack of discipline. **More than two "latenesses" will result in one absence.**

Evaluation

You must hand in all assignments in order to complete the course. There will be particular criteria tailored to each assignment; we will discuss these in class. All final versions of written work must adhere to the conventions of Standard Written English, follow the format for papers outlined below, and have been carefully proofread.

50 % -- Five writing assignments

40 % -- Research Essay, including proposal and rough draft

10 % -- Classroom participation: **attendance, active engagement in the discussion at hand, occasional in-class writing exercises.**

Format for Papers

Type your assignments on standard-size paper. Double-space. NO extra spaces between paragraphs, please, and NO oversized fonts. In the upper left-hand corner of the first page, type your name, your instructor's name, course, and date. In the upper right-hand corner of the following pages, type your last name/page number. Staple or paper-clip pages together.

Plagiarism

Here is the English Department policy on plagiarism:

Any teacher who discovers an act of plagiarism--"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language)--has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office.

Writing Center

The Writing Center, located in room 301 of Coleman Hall, gives you the opportunity to talk with a tutor about your writing, especially if you are having problems beginning a paper or know that you are weak in certain areas.

CLASS SCHEDULE

#1	T	08/27	Introductions/In-class writing
	TH	08/29	Introduction to Assignment #1
#2	T	09/03	Discussion of process handouts
	TH	09/05	Grammar review Evaluating writing
#3	T	09/10	Revision Word choice/Simplifying writing
	TH	09/12	Rough draft of Assignment #1 (bring on disk)
#4	T	09/17	Assignment #1 due Introduction to Assignment #2 Read handouts
	TH	09/19	Possible library visit
#5	T	09/24	Introduction to Assignment #3
	TH	09/27	Assignment #2 due Brainstorming paper topics
#6	T	10/01	Discussion of handouts Formulating interview questions
	TH	10/03	In-class interviews
#7	T	10/08	Workshops
	TH	10/10	Workshops
#8	T	10/15	Assignment #3 due Introduction to #4 Review of primary and secondary sources
	TH	10/17	Review of thesis statements Academic vocabulary
#9	T	10/22	Effective internet sources
	TH	10/24	Documenting sources: MLA and APA
#10	T	10/29	Research paper proposal due
	TH	10/31	Analysis of sample research papers
#11	T	11/05	Workshops
	TH	11/07	Workshops
#12	T	11/12	Assignment #4 due Introduction to Assignment #5

	TH	11/14	Effective cover letters and resumes Conferences
#13	T	11/19	Workshops
	TH	11/21	Workshops
#14	T	12/03	Assignment #5 due
	TH	12/05	Conferences/In-class writing
#15	T	12/10	Presentation of research projects
		12/12	Presentation of research projects

NOTES:

I may make some minor changes to this syllabus in order to better accommodate your needs. Any changes will always be announced in advance.

THERE IS NO FINAL EXAMINATION IN ENGLISH 3001